

# **Weladee Tutorial**

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# **Getting Started Wizard**

After registering your company with Weladee and confirm your registration on confirmation email. Follow the log in link in the email to start setting up your company settings with our getting started wizard. At the end of the wizard, don't forget to download the QR code. You're now ready to start using Weladee !

	) we-la-de	e
Here	Welcome ! e is a wizard to setup Welad	ee.
Yo	ur company is Weladee Co	.,Ltd.
You	<b>(2)</b> Wisal Wisasa u are Weladee's administrat	or
	Start	
1 2 3 4 We-la-dee Create your first gate The gate is where the employees check in and out. If the gate is not at the company address, you can modify the gate location.	1 2 3 4 We-la-dee Add employees Add employees to Wealadee with name, username, and email.	1 2 3 4 We-la-dee Add employees Add employees to Weladee with name, username, and email.
Company address, you can includy the gate includion.           Gate name         Main entrance         Image: Control of the second	Wisal Wisasa (me)         Add an employee         Previous	New Employee         Confirm         Connect           First name         IX           Last name         IX           Username         IX           E-mail         IX
		Mobile Employee will receive an email / message in telegram with instructions to use Weiladee.
1 2 3 4 (1) (2) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4	Congratulation! Your company is initially setup.	1 2 3 4 O we-la-dee
Create the first team Teams are groups of employees who have the same working hours. Team name Team 1	Download and print QR code of the gate Main entrance, put the QR code where the employees can scan for check in/out.  Download If you filled in their email, employees will receive a password after confirm invitation email to use Weladee. They can login to Weladee on mobile to check in/out at the workplace.	Define the working hours         Setup the working hours of your company.         Wreek days         Monday         Toursday         Free         0 0000         To
Previous	Finish	Presious Next



# Dashboard

After finishing the getting started wizard, sign in on weladee.com. You will end up on the Dashboard and all menus to manage the company will be listed on the left. After there are check in/out of employees, you will see the overview of your employees' attendance on the dashboard.





# Management

# Departments

There are some preset departments created.

Click  $\bigcirc$  to add department or click  $\boxed{}$  to open to edit department from the list.

Status		Search					
Active		D					
		Manager					00
		Department					99
Status 🥼	Depart	ment Name - th	Department Name - en	Manager	1\$	Edit	Remove
Active	บัญชี		Accounting	Areerat P.		C	圃
Active	ทรัพยา	กรบุคคล	Human Resources	Areerat P.		C	Ē
	การจัดเ	การ	Management	Areerat P.		ľ	匬
Active	การผลิต	<b>7</b> ]	Production	Areerat P.		C	圃
			Purchase	Areerat P.		Ø	圃
Active Active Active	ซื้อ						



#### Weladee Tutorial

i Details	💾 His	story			Edit 🛃	Previous	Next
Name - th *			Name - en		Email		
บัญชี			Accounting		enter an em	ail	
Status *		Code		Manager *			
Active	v	enter the Code		Areerat P.			
Note							

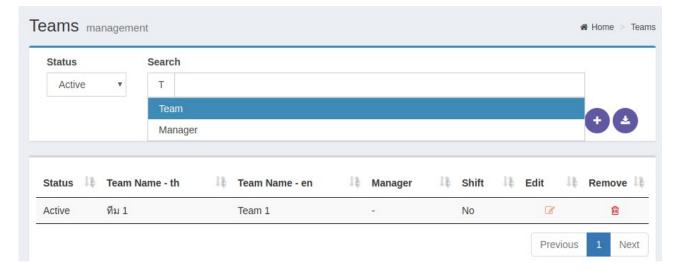
Name-th\* : put the department name Name-en : put the department name in English(optional) Email : put the email of department (if any) Status\* : select to be active or inactive Code : put the department code(if any) Manager\* : set the manager of this department

After finishing the add or edit department, you can click save.



#### Teams

Team is the group of people who will get through the same gate and the same period of time. There is Team 1 preset in Weladee.



Click 🕑 to add team or click 🧭 to open to edit team from the list.



#### Weladee Tutorial

Teams ma	anagement						♣ Home > Teams > Edit
i Details	🛗 History				Reset	Save	Previous Next
Name - th *		Name - en					A
ทีม 1		Team 1					
Status *	Gates	Min	days to re	quest holiday	Shift		
Active	<ul> <li>Main ent</li> </ul>	o nance 0			No	•	
Manager *		Note		Email			
Enter manaç	ger name	ทีมงานดีฟอลต์ที่สร้างขึ้นเ ลงทะเบียน	มื่อ 	enter an email			
Min working 1	time /day	Max working time /day		Min working time /w	veek	Max wo	rking time /week
08:00		10:00		40:00		60:00	
× Monday r	tal time to work: 09:0	Monday afternoon					-
× Tuesday	morning 00:30	× Tuesday afternoon					
Wednesday	Total time to work: 0	99:00					
× Wednesd	lay morning 00:30	× Wednesday afternoon					_
Thursday T	Fotal time to work: 09:	00					
× Thursday	morning 00:30	× Thursday afternoon					_
Friday Tota	al time to work: 09:00						_
× Friday mo	orning 00:30 × I	Friday afternoon					

Name-th\* : put the team name Name-en : put the team name in English(optional) Status\* : select to be active or inactive Gate : assign gate for this team to check in/out Min days to request holiday : set minimum days before that allow employees to request holiday Shift : set yes if this team work as a shift Manager\* : select team manager, list comes from employees Email : put the email of the tea(if any) Min working time/day : set minimum working time/day Max working time/day : set maximum working time/day Min working time/day : set maximum working time/week Max working time/week : set maximum working time/week Max working time/week : set maximum working time/week

After finishing adding or editing the team, you can click save.



### **Employees**

The person who registered weladee will be automatically created as an initial employee.

mployees management			Home > Employ
Status Search			
Active • E			+ ₹
Status 🏦 Employee Name - t	th 🥼 Employee Name - en 🥼 Co	ode 💱 Department 🎼 Team 🍀 Posi	tion ↓‡ Edit ↓‡ Remove ↓
Active Areerat P.	Areerat P	Human Team 1 Man Resources	ager 🕜 💼
			Previous 1 Next
mployees management			# Home > Employees >
i Details		Reset	dd 🛃 Previous Next
Jser name *	Email	Change password	Weladee
enter the user name	enter an email	8	
First name - th *	Last name - th *	Nickname - th	Photos
enter a first name in thai	enter a last name in thai	enter a nickname in thai	
First name - en	Last name - en	Nickname - en	
enter a first name in english	enter a last name in english	enter a nickname in english	
Departments	Team *	Manager	
	Enter team name	Enter manager name	
Code	Position *	Application level *	
enter the Code	Enter a position	¥	
National ID	Tax id	Passport Number	
Enter a National ID	Enter a tax id	Enter a Passport Number	
Check notification Can Reque	est Holiday Can Check In/Out team mem	ber	
Select •Select			
Status * Nationality		Language * Gender RFID 1	oken
Active •	v	vSelect v	
Phones	Line	Tags	
	Enter Line ID		

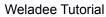
User name\* : create user name for employee

Email : put the email of employee in order to invite employee to use Weladee on mobile

First name-th\* : put first name of employee

Last name-th\* : put last name of employee

Nickname-th : put nickname of employee(Optional)





First name-en : put first name of employee in English(Optional) Last name-en: put last name of employee in English(Optional) Nickname-en : put nickname of employee in English(Optional) Departments : set department of employee Team\* : set team of employee Manager : set manager who is the employee reported to Code : put employee's code(if any) Position\* : set position of employee in the company Application level : set application level of employee National ID : put national id of employee Tax id : put tax id of employee Passport number : put passport number of employee Check notification : select yes/no to receive notification from Weladee to mobile or not Can request holiday : select yes/no to allow employee to request holiday from Weladee on mobile Can check in/out team member : select yes/no to allow manager to check in/out team member by scan QR code of employee Status : select to be active or inactive Nationality : select nationality of employee Language : select language for this employee to use the application in Thai or English. Gender : select gender of employee RFID Token : fill RFID token number assigned to this employee Phones : phone number of employee Line : Line I.D. of Employee Tags : set tag for the employee Phone medel : it will be automatically filled when employee check in first time Phone serial : it will be automatically filled when employee check in first time Photo : browse to put the photo of employee

After finishing adding employees, you can click save.

#### Note :

- 1. An invitation email will be sent to employee, that employee must click confirm at the link on email then another email will be sent the password to log in to weladee on mobile.
- 2. Employee can download application "weladee" from play store or app store



# Positions

There are some preset positions created.

Click  $\bigcirc$  to add position or click  $\blacksquare$  to open to edit position from the list.

Status	Search				
Active	▼ P				÷₽
	Position				
	Hierarchy				
Status 🔱	Position Name - th	Position Name - en	Hierarchy	↓\$ Edit ↓\$	Remove
Active	บุคลากร	Staff	6	ß	圃
Active	ผู้จัดการ	Manager	2	ß	Ē
Active	ผู้ช่วยผู้จัดการ	Assistant Manager	3	ß	Ē
Active	ผู้อำนวยการ	Director	1	ß	Ē
Active	พนักงาน	Employee	5	C	Đ
Active	แม่บ้าน	Maid	10	8	ŵ

Positions man	agement		
i Details 💾 His	story		
Name - th *		Name - en	
ผู้อำนวยการ		Director	
Status *	Hierarchy *		
Active	• 1		
Note			
Enter text inside no	ote		

- Name-th\* : put the position name
- Name-en : put the position name in English(optional).
- Status\* : select to be active or inactive.
- Hierarchy\* : it is the sequence of this position in the company.

After finishing the add or edit position, you can click save.



### Gates

Gate is where employees can check in/out. There is a preset gate as main entrance.

Status		Action	Gate		
Active	v		▼ Enter gate name		<b>(</b> )
Status	Name - th	Name - ei	n Action	Edit	Remove

Click  $\bigcirc$  to add gate or click  $\boxed{\ensuremath{\mathscr{C}}}$  to open to edit gate from the list.

Gates management			<b>∦</b> Home ≥ G	ates > Edit
i Details Location 🗂 History		Edit 🛃	Previous	Next
Name - th *	Name - en			A
ทางเข้าหลัก	Main entrance			
Status * Action *				
Active • In / Out	v			
Note				
ประตูประตูด้านหลังประตูหลังที่สร้างขึ้น เมื่อลงทะเบียน				
QRCode				



Select the open hours of the gate for each day
Monday
Monday
Tuesday
Tuesday
Wednesday
Wednesday
Thursday
Thursday
Friday
Friday
Saturday

Name-th\* : put the name of the gate

Name-en : put the name of the gate in English(optional)

Status\* : select to be active or inactive

Action\* : select which action will be occurred at the gate in, out or both in and out

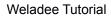
Allow Free Check : select yes/no in order to allow a team manager, HR Manager, Department

manager, director and admin can Check in/out themself and their employees by scanning QRCode without location check

QR Code : Click edit then click new to generate qr code of the gate

Print QR Code to put at the gate for employees to scan for check in/out

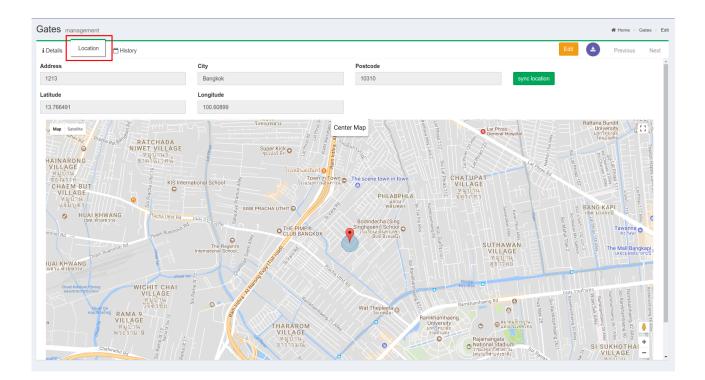
Open hours : select the open hours of the gate for each day





#### Gate location

On the tab location, set the location of the gate on the map if the location of the gate is different from company location.



After finishing adding or editing the gate, you can click save.



\_

# **Open Hours / Working Hours**

There is some preset data for open/working hours.

- Open hours is the time when the gate is opened for check in/out
- Working hours is the period of time that employees spend at work place, this time will be calculated the working hours of employees each day

Status	Туре	Weekday	From	То				
Active	Working Hours	<b>v</b>	00:00	23:59 🕑				÷ 🗄
Search								
Ν								
Name								
Status	Open Hours/Working Hours Name - th	Open Hours/Wo en	rking Hours Name - 🔱	Weekday	From	Цţ ∓ то	↓ţ ≑ Edit	Remove
Active	วันจันทร์เวลาทำงานช่วงเช้า	Monday morning		Monday	08:00	12:00	Ø	圃
Active	วันจันทร์เวลาทำงานช่วงบ่าย	Monday afternoo	n	Monday	13:00	18:00	Ø	Ē
Active	วันอังคารเวลาทำงานช่วงเช้า	Tuesday morning		Tuesday	08:00	12:00	ľ	Ē
Active	วันอังดารเวลาทำงานช่วงบ่าย	Tuesday afternoo	n	Tuesday	13:00	18:00	Ø	Ē
Active	วันพุธเวลาทำงานช่วงเช้า	Wednesday morr	ning	Wednesday	08:00	12:00	Ø	圃
Active	วันพุธเวลาทำงานช่วงบ่าย	Wednesday after	noon	Wednesday	13:00	18:00	ľ	圃
Active	วันพฤหัสบดีเวลาทำงานช่วงเช้า	Thursday mornin	g	Thursday	08:00	12:00	C	Ē
Active	วันพฤหัสบดีเวลาทำงานช่วงบ่าย	Thursday afterno	on	Thursday	13:00	18:00	ľ	Ē
Active	วันศุกร์เวลาทำงานช่วงเช้า	Friday morning		Friday	08:00	12:00	Ø	圃
	วันศุกร์เวลาทำงานช่วงบ่าย	Friday afternoon		Friday	13:00	18:00	Ø	Ē



Click 🕑 to add open/working hours or click 📝 to edit open/working hours from the list.

Open Hours / Wo	rking Hours	management						希 Hom	e > Open	Hours / Working H	lours > Edit
i Details 🛗 History								Edit	<b>±</b>	Previous	Next
Name - th *		Name - en			Type *						
เวลาทำงาน (วันจันทร์)		Worked hours	s (Monday)		Working Hours	*					
Status *	Weekday *		From *		To *		Late after				
Active •	Monday	٣	9:00	0	18:00	٥	9:00	0			
Min pause time before	Note										
0:00 0	Enter text ins	side note	ĥ								

Name-th\* : put the name of open or working hours

Name-en : put the name of open or working hours in English(optional)

Type\* : select type to be

- Working hours is the working time
- Gate open hours is the time when the gate will open

Status\* : select to be active or inactive

Weekday\* : select if this hours will be applied to which day

From\* : set the started hour

To\* : set the finished hour

Late after\* : in case you set the type to be working hours, then you have to set the time in late after field, if the employee checks in after this time will be considered as late

Min pause time before : is the minimum pause time would be set for the next check in after check out *For example : if set min pause time = 30 mins, that means after the employee checks out, he/she can check in again after 30 mins.* 

After finish add or edit open/working hours, you can click save



# **Holiday Requests**

The list of holiday requests from employees, manager or HR can approve or refuse holiday requests on portal or on mobile.

Status	Search			
Select *	E			
	Employee			
Date	Day Holiday Name - th	Holiday Name - en	Description	View
	part finitialy name and			

Click 🤍 to approve or refuse holiday requests, select Approve/Refuse at Approval then click submit.

#### Notification will be sent to employees

Holiday I	Requests manageme	it	🕷 Home	> Holiday Requ	uest > Edit
i Details	💾 History			Previous	Next
Employee					
Areerat P.					
Date		Day part			
31/01/2019		Full day 🔻			
Description					
Business	1.				
Approval					
	•				
Submit					



# **Company holidays**

Holiday management							🕷 Home > Holida
Actual Holidays	< > Today		L.	January 2018			Month Week Year
Add Holiday	Mon	Tue	Wed	ma		Sat	Sun
Color	Now Year	2	3	4	5	6	
Name - th Name - th	8	9	10	11	12	13	1
Name - en           Code           Code	15	16	17	18	19	20	2
Code Add Delete Holiday	22	23	24	25	26	27	2
Û	29	30	31	1	2	3	
	5	6	7	8	9	10	1

There are the preset company holidays as the fixed date of national holidays.

Add company holiday by set the name of holiday in Thai or English, click to select color of that holiday, click add then drag that holiday to the date on calendar

actual Holidays	< > Today		Jar	nuary 2018		Ν	Ionth Week Year
Company holiday	Mon	Tue	Wed	Thu	Fri	Sat	Sun
،dd Holiday ماہری	1 Nev-Year	2	3	4	5	6	
ame - th	8	9	10	11	12	13	
ame - en Name - e	15	16	17	18	19	20	
ode Code Add 3	22	23	24	25	26	27	
Delete Holiday	29	30	31	1	2	3	
	5	6	7	8	9	10	



Delete holiday by dragging the holiday from calendar to trash bin.

Holiday management							# Home > Holida
Actual Holidays	< > Today		J	anuary 2018			Month Week Year
Add Holiday	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1 New Year	2	3	4	5	6	
Name - th	8	9	10	11	12	13	1
Name - en           Name - en           Code           Code	15	16	17	18	19	20	2
Delete Holiday	22	23	24	25	26	27	2
Û	29	30	31	1	2	3	
	5	6	7	8	9	10	1

### **Employees' holiday**

If employee requests leave or you want to set the holiday of each employee you can do at menu employee and click is to edit an employee, go to Holiday tab then set the holiday of that employee.

Details Holiday Statistics History						4	Previous Ne
Actual Holidays	< > Today		J	anuary 2018			Month Week Year
Add Holiday	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1 New Year	2	3	4	5	6	
Name - th	8	9	10	11	12	13	1
Name - th							
Name - en	15	16	17	18	19	20	2
Name - en	15	10	17	10	19	20	2
Code							
Code Add	22	23	24	25	26	27	2
Delete Holiday							
Û	29	30	31	1	2	3	
	5	6	7	8	9	10	1



# Attendances

# In/Out

You can see all records of employees' time attendance. You can filter to see the records by time period, gate, team, or employees.

ate Select Date	17 - 19/01/2018 v In Ou 16:23:18 -		Enter gate name	Gate - Out		Enter team name		Enter employee	name	•
Select Date	In Ou	Select		Gato Dut						•
Date	In Ou	it Gate - I		Cate Out						•
			n	Gata - Quit						
9/01/2018 1	16:23:18 -			Gale - Oul	Team	Employee	Late	Time spent	updated	Edit
		Front doe	or		Team 1	ซันเดย์ เพชร	-		no	Ø
8/01/2018 1	17:32:42 -	Front do	or	-	Team 1	Weladee Thailand	-	-	no	C
9/01/2018 1	16:22:51 16:2	23:03 Front doe	or	Front door	Team 1	ซันเดย์ เพชร	-	00:00:12	no	C
9/01/2018 1	16:19:49 16:2	20:01 Front doe	or	Front door	Team 1	ซันเดย์ เพชร	-	00:00:12	no	C
9/01/2018 1	16:19:06 16:1	9:32 Front doe	or	Front door	Team 1	ซันเดย์ เพชร	-	00:00:26	no	C
8/01/2018 1	14:09:40 16:1	8:54 Front do	or	Front door	Team 1	ชันเดย์ เพชร	-	1 day 02:09:14	no	C
8/01/2018 1	13:39:54 14:0	04:45 Front doo	or	Front door	Team 1	ซันเดย์ เพชร	-	00:24:51	no	C
8/01/2018 1	11:54:10 12:0	00:41 Front doe	or	Front door	Team 1	ซันเดย์ เพชร	-	00:06:31	no	Ø
8/01/2018 1	11:53:22 11:5	i3:56 Front doe	or	Front door	Team 1	ซันเดย์ เพชร	-	00:00:34	no	Ø
8/01/2018 1	11:50:38 11:5	Front doo	or	Front door	Team 1	ซันเดย์ เพชร	-	00:00:48	no	Ø
8/01/2018 1	10:35:28 14:1	5:32 Front doe	or	Front door	Team 1	Weladee Thailand	-	03:40:04	no	Ø
8/01/2018 1	10:29:54 11:5	0:15 Front doe	or	Front door	Team 1	ซันเดย์ เพชร	-	01:20:21	no	Ø
8/01/2018 1	10:24:27 10:3	5:12 Front doo	or	Front door	Team 1	Weladee Thailand	01:24	00:10:45	no	C

Click

\*

to get the report of time attendance as a filter.

From - To			Gate		Team		E	Employee	
22/12	2/2017 - 20/01	1/2018	Enter ga	te name	Enter team na	ame		Enter em	ployee name
Select	<b>. .</b>	Select-	<b>v</b>						
									+ C Email □ PDF



### Photos

In case you use a gate station for employees to check in/out, you can attach a USB webcam to the gate station, the picture of a person who checks in/out will be recorded automatically.

hotos				# Home
From - To 16/12/2018 - 14/01/2019 Search T	9			
Date	11 Employee	it Gate	11 Photos	1

# **Cheating attempt**

You can see all records of employees' cheating attempts. You can filter to see the records by time period, attempt type, or employees.

Click 🔲 to see the detail of each record.

om - To	Attempt Type	Employee		
21/12/2017 - 19/01/2018	Select	• Enter employee name		
	-			
Date	Time	Attempt Type	Employee	Details
Date 18/01/2018	<b>Time</b> 14:10:13	Attempt Type wrong grcode	Employee ชันเดย์ เพชร	Details



# Admin

### Company

There is the predefined data when you registered your company to use weladee. Click Edit to complete missing data. All mandatory fields must be filled.

Company management			# Home	Companies Compan
i Details 🛗 History			Reset Save	Previous Next
Name - th	Name - en	Phones		
[test]Weladee BKK	[test]Weladee BKK			
Address	City	Postcode	Logo	
1213	Bangkok	10310		
Country Thailand				
Tax id	Branch id	Application Color		
0105540087061	Enter a branch id	Blue		
Twitter	Facebook			
Twitter account name	Facebook account name			
Status Note				
Active   Created by Areerat P.				
Latitude	Longitude			
13.771845817565918	100.61097717285156			
Map         Satellite           BANG PRILAT         PHAYA THAI           เชต บางพลัด         PHAYA THAI	WANG THIC LLANG IG USING IG USING IG USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USING USIN USIN USING USING U	er Map Transport Office Area 4 met instantion met instantin		:: •

Name-th\* : your company name in Thai Name-en : your company name in English(optional) Phone\* : phone number of your company Address\* : the address of your company City\* : the city where your company located Postcode\* : postcode of your company Tax I.D.\*: tax I.D. of your company (mandatory if you are in Thailand) Branch id : put the branch id (if any) Country : select the country of your company Application color : select theme color for application using for your company Twitter : company twitter account (if any) Facebook : company facebook account (if any) Status\* : select to be active or inactive. Logo : browse to put your company's logo Latitude : set the latitude of your company's location Longitude : set the longitude of your company's location or

Map : move on the map and point the location of your company



Set radius : set the radius the cover the area of your company History : show the updated information after you click save

After complete all mandatory fields, you can click save

# **Beacon list**

The list of beacons installed in your company.

Beacons	management		🕷 Home > Beacons
Status Select		Gate The gate name	٤
Status	Token	Gate	Edit
Active	07118	Front door	3

# Click 🗹 to open to edit

Beacons management	
i Details 💾 History	Reset Save 🛃 Previous Next
Status * Token *	
Active • 07118	
Model	Color
i4	Green
Gate	Note
Front door	Enter text inside note

Status\* : select to be active or inactive.

Gate : assign the gate to this beacon



### RFID

### The list of RFID key tags used in your company.

RFID man	agement				🖀 Home > RFI
Status Select		ployee nter employee name	Token		٤
Status	Token	Employee		Admin	Edit
Active	0003888226	Atiwat Nantapong		No	ľ
Active	0003891185	Seingpin Petchoo		No	ß
Active	0003954440	Supustra Thomrongsuvanakit		No	đ
Active	0004044530	Areerat Petranong		No	ľ
Active	0004046320	Kreangsak Pumpradit		No	ľ
Active	0004073629	Songklod Panatuek		No	đ
Active	0004087458	Nisarat Cheepjittrong		No	ß
Active	0004099002	Kriangchai Pongkittisopa		No	đ
Active	0004105212	Chuchart Kanjanakete		No	đ



After installing the gate station then you can define what will be displayed on screen at the gate.

Gate Station ma	nagement		<b>%</b> H	lome > Gate Stat	tions > Edi
i Details 💾 History		Ed	lit 🛃	Previous	Next
Status *	Token	Model			Í
Active •	GS00004	raspberry pi 3			
Gate	Public IP address				
MD Room					
SSID of wifi	Password of wifi	Confirm password of wifi			
FW-TP-LINK_4G	••••••				
Show on Screen	Sound played Allow 0 by Pho	heck in/Out			
No 🔻	Voice and Bee V	Ψ.			
youtube video or googl	e slide				

Status : select to be active or inactive.

Token : identification number of this gate station.

Model : Model of the gate station.

Gate : which gate that this gate station is installed

Public IP address : fill public IP address(if any)

SSID of wifi : if you want this gate connect to wifi, put the SSID of wifi

Password of wifi : wifi password

Confirm password of wifi : wifi password

Show on screen : if the gate station is connect to television, click yes to show on screen when

employees check in/out

Sound played : select type of sounds to be when there is an action at the gate station.

Allow check in/out by phone : set to allow check in/out by phone at this gate station or not.

youtube video or google slide : put the URLs of YOUTUBE or GOOGLE Slide you want to show your video or photo slide on screen

					Weladee Tutorial
Show twitter	Show facebook				
Show latest in	Show latest out	Show most late	Show background pictures	Show working hours	
No •	No •	No <b>v</b>	No 🔻	No	Ŧ
Screen saver	Refresh screen	Refresh background	Note		
None v	3 minutes v	5 minutes v	serial number : 00000007565c734	•	

Show twitter : select to show tweets from your twitter account or not

Show facebook : select to show posts from your facebook account or not

Show latest in : show the latest employee who checked in.

Show latest out : show the latest employee who checks out.

Show most late : show employee who is the most late.

Show background pictures : yes, if you want to show background pictures.

Show QR code : yes, if you want to show QR code.

Show working hours : yes, if you want to show working hours.

Screensaver : define time to have screen saver

Refresh screen : define how many minutes to refresh the screen.

Refresh background : define how many minutes to refresh the background.



In order to record the attendance of your employees, you have to install some tools for your employees to check in/out at the gate.

If you don't have these tools yet you can order from us.

Stater kits (you ned at least one of these to start using welade)       Price/set       Quantity       Total price         Image: Constraint of the set of the set of the set of start using welade)       Constraint of the set o
Image: Construction of the construc
Image: Construction of the ORCode       0.00 Baht (Excluding VAT)       - 1 +         Image: Construction of the ORCode       RIC1(Bluetooth) : this kit is for the company which every employees have smart phone or iphone.       1,000.00 Baht (Excluding VAT)       - 0 +         Image: Construction of the ORCode       RIC2(RFID and Bluetooth), use with TV: this kit is for the company which not every employees have smart phone or iphone.       1,000.00 Baht (Excluding VAT)       - 0 +         Image: Construction of the ORCode       RIC2(RFID and Bluetooth), use with TV: this kit is for the company which not every employees have smart phone or iphone.       4,900.00 Baht (Excluding VAT)       - 0 +         Image: Construction of the ORCode       RIC2(RFID and Bluetooth), use without TV: this kit is for the company which not every employees have smart phone or iphone.       4,900.00 Baht (Excluding VAT)       - 0 +         Image: RIC2(RFID and Bluetooth), use without TV: this kit is for the company which not every employees have smart phone or iphone.       4,900.00 Baht (Excluding VAT)       - 0 +         Image: RIC2(RFID and Bluetooth), use without TV: this kit is for the company which not every employees have smart phone or iphone.       4,900.00 Baht (Excluding VAT)       - 0 +         Image: RIC2(RFID and Bluetooth), use without TV: this kit is for the company which not every employees have smart phone or iphone.       - 0 +       +         Image: RIC2(RFID and Bluetooth), use without TV: this kit is for the company which not every employees have smart phone or iphone.       - 0 +
Image: Description: 2 bluetooth beacons.       1,000.00 Baht (Excluding VAT)       - 0 +         Image: Description: 2 bluetooth, use with TV: this kit is for the company which not every employees have smart phone or iphone.       4,900.00 Baht (Excluding VAT)       - 0 +         Image: Description: Station (ARM 1.2Ghz 4xcore, 1GB RAM), 8GB storage, 2 RFID readers, 20 RFID tags.       4,900.00 Baht (Excluding VAT)       - 0 +         Image: Description: Station (ARM 1.2Ghz 4xcore, 1GB RAM), 8GB storage, Micro USB Adaptor, 2 RFID readers, 20 RFID readers, 20 RFID tags.       - 0 +         Image: Description: Station (ARM 1.2Ghz 4xcore, 1GB RAM), 8GB storage, Micro USB Adaptor, 2 RFID readers, 20 RFID readers, 20 RFID readers, 20 RFID readers, 20 RFID tags.       - 0 +         Image: Description: Station (ARM 1.2Ghz 4xcore, 1GB RAM), 8GB storage, Micro USB Adaptor, 2 RFID readers, 20
or iphone.       4,900.00 Baht (Excluding VAT)       - 0 +         Description : Station (ARM 1.2Ghz 4xcore, 1GB RAM), 8GB storage, 2 RFID readers, 20 RFID tags.       4,900.00 Baht (Excluding VAT)       - 0 +         Note : it requires TV set with HDMI and USB ports and internet connection.       - 0 +         Image: Storage in the storage in t
phone or iphone.
Additional Product Price/set Quantity Total price
Additional Product Price/set Quantity I lotal price
RFID reader 500.00 Baht (Excluding VAT) - 0 +
RFID tag keys 50 pcs. 1,000.00 Baht (Excluding VAT) - 0 +
Total
7% VAT Grand Total
Order



Shop	we-la-dee	×			
	Thank you, we've received your order. We will contact you to proceed the payment and shipment. Weladee team				
We have detected you don't have	any kit associated to your account.				
In order to get the Check In / Out functionality you need a	t least 1 kit as below.				
Starter kits	(you need at least one of these to start using weladee)		Price/set	Quantity	Total price
QRCode : f	ee : free QRCode		0.00 Baht (Excluding VAT)	- 1 +	

After the trial period you can buy Weladee package to continuous using Weladee for 1 month or several months.

	Subscription	Price/set	Quantity(months)	Total price
	SME Description : Up to 20 employees, 2 gates, Publish up to 5 job ads, Two Factor Authentication, Free check, Company announcement, Timesheet	499.00 Baht (Excluding VAT)	- 0 +	
	Standard Description : Up to 50 employees,5 gates, Publish up to 10 job ads, Two Factor Authentication, Free check,Company announcement, Timesheet, Odoo HR connection module, 20% discount on customization work, Export holidays to Google Calendar, Free API to access your data with third party application	999.00 Baht (Excluding VAT)	- 0 +	
			Total	
			7% VAT	
			Grand Total	
				Order



# Archive

Click "Get archive" to save and backup your data.

Archive	A Home > Archived
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You can get a complete backup of all the company data.	
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